



Holy Trinity Parish 2022 Annual Meeting

Septuagesima, February 5, 2023

Moderator: The Ven. Alan R. Crippen II, Rector

Agenda

Prayer	Fr. Crippen
State of the Parish Address	Fr. Crippen
Call to Order	Fr. Crippen
Establish Quorum	
Appoint Secretary	
Review 2021 Annual Meeting Minutes	Fr. Crippen
Ministry Reports	
Wardens' Report	Dr. Blake McAllister
Treasurer's Report	Mrs. Bess McAllister
2023 Annual Pledge Drive	Dr. McAllister
Presentation of the 2023 Budget	Dr. McAllister
Election of Vestry Members	Fr. Crippen
<i>Nominees for Class of 2025</i>	
Mrs. Renee Young	
Mr. Jeremiah Regan	
Oath of Vestry Members	Fr. Crippen
Matters Arising	Fr. Crippen
Prayer and Adjournment	Fr. Crippen

Leadership of Holy Trinity Parish

Clergy and Staff

The Rt. Rev. Julian Dobbs, *Bishop*
 The Ven. Alan R. Crippen II, *Rector*
 The Rev. Adam Rick, *Affiliated Clergy*
 Bethany Runyon, *Director of Children's Catechesis*
 Gianna Green, *Interim Choirmistress*
 Kimberly More, *Interim Organist*
 Wendy Coykendall, *Parish Administrator*

Vestry

Dr. Blake McAllister, *Sr. Warden, class of 2025*
 Sam Knecht, *class of 2023*
 Renee Young, *class of 2022*
 Eric Coykendall, *Jr. Warden, class of 2022*
 Pai Ringenberg, *class of 2024*
 Dr. Miles Smith IV, *class of 2024*
 Bess McAllister, *Treasurer of the Vestry*
 Dr. Elizabeth Fredericks, *Secretary of the Vestry*

Our mission: *what we do*

Holy Trinity Parish is a traditional Anglican congregation of disciples seeking to *hear meekly* God's word, *celebrate joyfully* Christ's sacraments, and *equip generously* the body to bring forth the fruits of the Spirit, that we may *show forth* in Hillsdale and beyond the transforming love of Jesus Christ.

Our principles: *who we are*

We are witnesses of the Gospel of Jesus Christ, by the grace of God through the power of the Holy Spirit. This is the good news of God who loved us before we loved him, reconciling us to himself by grace through the victory of the Cross. Having received this grace by faith in Christ and his sufficiency to save, we order our life together to abide in that grace. In all our worship, relationships, disciplines, and ministry, we seek to reflect the grace of the Gospel to ourselves and to our neighbors.

We are grounded in the Word of God, the only divine revelation and ultimate authority on all doctrine and morals. That word is found finally and completely in Jesus Christ the Son of God, about whom the Spirit of God testifies perfectly in all Scripture. We are committed to teaching clearly and learning humbly the Scriptures in their canonical sense. We are also conscious stewards of a tradition of interpretation as we have received it in the historic witness of the Anglican church, especially the *Book of Common Prayer* of 1662, the *Ordinal* annexed to the same, and the *39 Articles of Religion* of 1571.

We are committed to spiritual formation, walking with the Spirit to grow in holiness after Christ's likeness in all areas of life. Because Jesus calls the whole body to follow him as his disciples, we believe that this growth is best accomplished as one household of God. Therefore, we endeavor to build ministries of formation where the diverse gifts distributed across the entire body are brought together in an intergenerational effort. We also seek ways to invest intentionally in our students from Hillsdale College, encouraging their full participation not as guests but as members of the family.

We worship in the beauty of holiness, because we believe God is the source of all beauty and that the grandeur of creation speaks of his eternal glory. Following his own example in nature and in the rich aesthetics and symbolism of Old Testament worship, we seek to draw the imaginations of men heavenward with artistically enriched worship, crafted in the highest traditions of beauty and excellence. By these means, we aim to make men mindful of the glory of God who calls them and so inspire them to ever greater devotion to his service.

We seek to build a culture of hospitality, both in the church and in our homes, that we may extend a warm welcome to our neighbors in a culture increasingly burdened by isolation and loneliness. As a divine Table is the centerpiece of our worship, so an ample spread of food on a dining table is often the context of our fellowship. We desire to share with others the bounty of God's gracious provision to us, seeking to grow in compassion, loving service, and works of mercy and healing after the example of our Lord Jesus.

We strive to be faithful in mission, confident that the advancement of God's kingdom is fundamentally his work which he graciously empowers us to do if we look first to him. Our duty and our privilege is to know God in common prayer and devotion, fully trusting in his promise that when we so seek him, he hears us and equips us. By his Holy Spirit going before us and living within us, we are emboldened to spread the good news of the Gospel by word and by deed in our community that all might share with us in the transforming love of Jesus Christ to the glory of God the Father.

2021 Annual Parish Meeting Minutes

November 21, 2021

Meeting called to order by Fr Adam Rick at 12:12 pm and opened with prayer. He established quorum and moved to appoint Dr. Elizabeth Fredericks secretary for the meeting. Motion passed.

Rector's report: Fr Rick briefly reflected on events and changes of both the past year and his time as rector, including parish growth and average Sunday attendance, which has gone from 59 to 128; funds, which have more than doubled; and budget, which has also doubled; and income, which went from \$90,000 to \$160,000. He praised the parish for its generosity over the past five years in raising money both for the parish and for the diocese. In the past 5 years there have been 33 baptisms including 11 adults, and 64 confirmations, 7 marriages, and 9 burials, as well as projects such as expanding the parking lot.

He exhorted parishioners to continue in their efforts and encouraged them to see how else they might contribute to the ministry of the parish, and also revealed that the church will be transitioning to the ESV translation so that the parish has a more readily understandable translation for parishioners to study from.

He thanked members of the parish for their service in various ministries. He concluded with a prayer for the congregation.

Warden Dr. Blake McAllister delivered the senior warden's report and discussed the vestry's work in filling the ministry positions left open by Fr Rick's resignation, particularly the hiring of Fr Alan Crippen and the responsibilities taken on by Bethany Runyon and Casey Gregg, and reflected upon God's provision for the parish.

Treasurer's report: Treasurer Bess McAllister reviewed expenses for the year as well as income and the projected surplus, and the financial snapshot of the parishes fund balances and investments. Fr Rick explained the vestry's rationale for some of the decisions made.

Warden McAllister introduced the 2022 budget and invited questions from the floor. He also introduced the parish pledge drive and encouraged the parish to consider financial stewardship for the parish.

Fr Rick introduced proposed changes to the parish bylaws, suggested by Fr Crippen, including moving the parish meeting to the beginning of the year rather than the end. Warden Eric Coykendall moved to accept the amended bylaws. Dr. Miles Smith IV seconded. Fr Rick took questions from the floor. Motion passed.

Election of vestry members: the vestry nominated Dr Miles Smith IV and Pai Ringenberg to replace Eric Marshall and Dr. E. Allen Knight as vestry members. Sue Cervini moved to elect the candidates by acclamation. Dr. Patrick Timmis seconded. Motion passed.

Warden McAllister reminded the parish to watch for details of the farewell party for the Ricks on December 18.

Warden Coykendall motioned to adjourn. Tripp Young seconded. Motion passed. Meeting adjourned at 1:20 pm.

Approved by motion of the Vestry, December 20, 2021

Senior Warden's Report

The preceding year required a tremendous act of faith. In answer to our prayer, the Lord had called Father Alan Crippen to full-time ministry among us; but paying him would require a level of giving far exceeding previous years. When Steve Flick, our beloved organist, retired, the financial burden increased. (Unknown to most, Steve generously declined payment.) All told, our budget for 2022 was some \$65,000 more than in 2021—close to a 50% increase.

As a congregation, we trusted that God would provide. And provide he did—*abundantly*. We not only covered our budget but greatly exceeded it. Total contributions were \$300,864.91 compared to less than \$166,000 in 2021 — more than an 80 percent increase over last year. Some of these were special, one-time gifts, but donations to the operational fund were still in excess of \$280,000. The words that come to mind are, “You do not have, because you do not ask” (James 4:2). We asked God to support us in expanding our ministry, and he answered.

The means by which God answered was, of course, you all! The Spirit moved in each of you to give generously, acting as faithful stewards of his riches. On behalf of the parish as a whole, and with a full heart, I say *thank you*. Thank you for investing in our church and in the ministry in which we are engaged. Lives are being transformed through the faithful dispensation of Word and sacrament. We are raising up the next generation in the Lord and sending them out to feed his flock. We are there for one another in times of joy and sadness. The Kingdom is being realized among us, and it is possible only because of your support.

God has entrusted our parish with these monies, and we have endeavored to use them well. We began addressing deferred maintenance on church property and operational issues that we had been neglecting from lack of funds. The roof needed to be replaced. We replaced it. The organ broke. We fixed it. The church and Kent's Place pavilion sorely needed a paint job. We painted them. (I must draw attention here to the leadership of Sam Knecht, who, though an artist of renown, condescended to paint our church for us. Sam devoted many weeks of labor to planning, arranging, and executing the job at maybe 10-15% of the commercial cost. Thank you also to those many volunteers who gave up their evenings to paint the church.) Our Junior Warden, Eric Coykendall, rebuilt the back staircase for us. We purchased church management software to aid our overworked parish administrator, Wendy Coykendall. Fr Alan commissioned an artist to refresh the Holy Trinity logo. All of this and more we were able to do either with last year's surplus or with excess 2022 revenue.

This is in addition to the many fine gifts that were bestowed upon our church this year. Our founding rector emeritus, Fr. Duane Beauchamp and his wife, Kathy, donated a historic sanctus gong that has followed Fr. Beauchamp throughout his ministry. In like charitable spirit, the Crippens donated the entire set of pew Bibles in honor of their beloved former spouses, Michelle Crippen and Daniel Lee, as well as the pulpit Bible, the Anglican Communion Flag, an antique wrought iron chandelier, and the handsome bishop's and deacon's chairs gracing our chancel (the lattermost being given in honor of Fr Alan's late father Alan Rexford). The Rev. John and Ginger Novak blessed us with additional prayer books and new red burse and veil for the communion chalice. Pai Ringenberg purchased a beautiful set of hymnals in memory of her late husband, Alan, and paid for the construction and installation of extended pew racks to house them. She gifted us a traveling communion set which was put to good use in the final months of our dear friend, Dr. E. Allen Knight. An especially generous spirit, Pai also donated the fine-looking lampposts gracing our grounds and (soon to be installed) cameras to address the rise in vagrancy and help keep our children safe. Praise God for the generosity of his people!

The improvements to our property will continue in the coming year. Whatever surplus remains from 2022 is intended to kickstart renovations of the undercroft—hopefully before the end of the current year. Such renovations are desperately needed. The new design must enhance hospitality and fellowship, allow for more involved food preparation, better serve our growing children’s ministries, accommodate group meetings throughout the week, furnish new restrooms, and generally provide a beautiful and welcoming atmosphere fitted to our church’s increasing membership and high aesthetic standards. A committee was formed and met earlier this year to advise the vestry on renovations; we have found a willing contractor; and we are working on securing professional designs. We will present more to the parish when those are complete. This might be viewed as Phase 1 in the process of updating our facilities, the later stages of which will presumably include expansion.

Though my central focus is on “the temporal realities” of the parish, as is the purview of the Vestry and Wardens, I would be remiss not to take this opportunity to publicly commend Fr Alan and to give thanks to God for bringing him to us. His leadership has been of untold value. He is pushing us forward, helping us grow into maturity as a parish and a leading member of the diocese. We are not only caring for our facilities, but expanding our ministries (midweek communion, Sunday adult education, Sunday school and children’s chapel, the Women’s ministry), and there is more to come.

There are challenges in the year ahead. We are still searching for an organist and music director after the departure of Casey Gregg from the position (but, blessedly, not from the parish). Gianna Green has stepped up in the interim—a most-needed blessing.

Last year, I compared our predicament to the disciples rocked by the storm on the Sea of Galilee (Matthew 14). Could they doubt that God would not let them perish when twelve basketfuls of left-over miracle bread sat on the boat beside them? I asked the same of us. Could we doubt God’s provision after witnessing his faithfulness to our parish for so many years? By all means no. And, sure enough, God calmed the storm. I am reminded of the following psalm:

Psalm 107:23-32

Some went out on the sea in ships;
they were merchants on the mighty waters.
They saw the works of the Lord,
his wonderful deeds in the deep.
For he spoke and stirred up a tempest
that lifted high the waves.
They mounted up to the heavens and went down to the depths;
in their peril their courage melted away.
They reeled and staggered like drunkards;
they were at their wits’ end.

Then they cried out to the Lord in their trouble,
and he brought them out of their distress.
He stilled the storm to a whisper;
the waves of the sea were hushed.
They were glad when it grew calm,
and he guided them to their desired haven.
Let them give thanks to the Lord for his unfailing love
and his wonderful deeds for mankind.
Let them exalt him in the assembly of the people
and praise him in the council of the elders.

Let us, therefore, give thanks to the Lord for his unfailing love. All glory be to God for his extravagant goodness.

Respectfully submitted,
Blake McAllister, Senior Warden

Junior Warden's Report

This past year saw significant maintenance and improvements to our physical space. We replaced the church roof; stained the church exterior and Kent's Place Pavilion; installed three elegant lampposts for our grounds and parking lot to enhance safety, security and aesthetics; repaired the organ; installed new pew racks to hold new Bibles and hymn books; and replaced the steps at our rear entrance. While many of these projects were quite costly, they were easily borne by our organization through the sacrifice of individual members. A special thanks goes to Sam Knecht for his leadership on staining the church exterior and to Pai Ringenberg for her generosity in providing for the new pew racks and new exterior lighting.

We also weathered a number of smaller maintenance tasks which included two successful parish workdays. Our beautiful grounds are sustained by the time and dedication of many, and I'm very grateful for all of your contributions.

In the weeks and months ahead, the vestry is planning for additional capital improvements of our church building and campus, including a total renovation and beautification of the undercroft to better serve the education of our increasing numbers of young children, as well as to enhance and maximize space for hospitality, and encourage additional weekday/night use for church-related programs. Plans for grounds improvement include a playground for children's ministry, as well as repair and staining of the storage shed. The church's HVAC system may also be near the end of its effective life (especially after some vandalism last summer), so that will need to be a financial consideration in the years ahead. The nave may also need an audio system for amplification and improvement of our on-line streaming capability and quality. While each of these projects is yet in the planning stages, I am sure that we will look to the energy, ingenuity, and generosity of our members to bring them faithfully to completion.

Respectfully submitted,
Eric Coykendall, Junior Warden

Treasure's Report

Contributions to the parish from January 1st to December 31st totaled \$300,864.91. This exceeds our budgeted revenue by \$99,493.06. Of these contributions, \$20,319.47 were donations to special projects (pew racks; hymnals; etc.). The rest were operating revenue.

Our total operational expenses for 2022 exceeded our budgeted expenses by \$29,115.45 due to the unanticipated costs of replacing the roof, painting the church, rebuilding the back staircase, and fixing the organ. Nevertheless, we ended the year with an overall surplus of \$49,722.17.

We have four primary accounts, spread between County National Bank and Edward Jones Investments. A review of these and their functions is below:

- Operating Fund (County National Bank) – This is a checking account and is used for operating expenses. It also contains monies designated to the Rector's Discretionary Fund and the Flowers Fund for ease of access.
- Designated Fund (Edward Jones) – This is an investment account and contains all designated monies excepting the Rector's Discretionary Fund and Flowers Fund.
- Investment Balance (Edward Jones) – This is an investment account representing the long-term savings of the church.
- Emergency Fund (Edward Jones) – This is an investment account representing 3+ months of ordinary operating expenses.

Total funds are as follows:*

- The balance in the operating fund is \$120,279.64
- The balance in the designated fund is \$26,431.60
- The balance in the investment fund is \$152,794.34
- The balance in the emergency fund is \$35,091.40

This brings our total monetary assets as reflected on our balance sheet to \$334,596.98.

In addition to monetary assets on hand, the parish has received \$205,140.00 in giving pledges for FY 2023 from 36 persons or families. In non-profit accounting, pledges may be considered as "receivables."

The above report tabulates cash and market investment assets, as well as, pledged "receivables." It does not reflect the real estate value of the parish church and land (which is mortgage free) and the personal property contained therein. A commercial appraisal of parish real property is recommended for a complete and accurate portrait of the Holy Trinity Parish's true financial position.

Respectfully submitted,

Bess McAllister

Treasurer

* All balances are as of December 31, 2022 except the operating fund, which is as of January 28, 2023

Holy Trinity Anglican Parish

Budget Overview: 2022 Budget - FY22 P&L

January - December 2022

	TOTAL
Revenue	
Contributions	201,371.85
Bank Charges & Fees	-500.00
Total Contributions	200,871.85
Total Revenue	\$200,871.85
GROSS PROFIT	\$200,871.85
Expenditures	
Diocesan Life	
Clergy Retreat	2,000.00
Diocesan Tithe	10,000.00
Synod	2,000.00
Total Diocesan Life	14,000.00
Ministry Program	
Education	1,000.00
Fellowship	1,200.00
Guest Preacher	1,000.00
Liturgical	
Altar Guild	850.00
General	500.00
Total Liturgical	1,350.00
Music	4,000.00
Outreach	
Global	500.00
Local	2,000.00
Total Outreach	2,500.00
Total Ministry Program	11,050.00
Operations	
Insurance	3,010.00
Legal & Professional Services	2,600.00
Office Supplies & Software	
Postage	158.00
Software	1,200.00
Supplies	400.00
Website	200.00
Total Office Supplies & Software	1,958.00
Printing	950.00
Repairs & Maintenance	
Elevator Service	2,700.00
Lawn	2,000.00
Other Maintenance & Supplies	2,000.00
Pest Control	440.00
Snow Removal	2,000.00
Total Repairs & Maintenance	9,140.00
Security	600.00
State Incorporation Fee	20.00
Utilities	
Electric & Water	2,475.00
Gas	960.00
Telephone/Internet	1,325.00
Trash Pickup	325.00
Total Utilities	5,085.00
Total Operations	23,363.00
Staff	
Music Staff	19,625.00
Parish Administrator	6,270.00
Payroll Tax Expense	1,453.85
Rector	120,000.00
Sexton	5,110.00
Total Staff	152,458.85
Total Expenditures	\$200,871.85
NET OPERATING REVENUE	\$0.00
NET REVENUE	\$0.00

Holy Trinity Anglican Parish

Budget vs. Actuals: 2022 Proposed Budget - FY22 P&L

January - December 2022

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
Contributions	300,864.91	201,371.85	99,493.06	149.41 %
Bank Charges & Fees	-510.31	-500.00	-10.31	102.06 %
Total Contributions	300,354.60	200,871.85	99,482.75	149.53 %
Total Revenue	\$300,354.60	\$200,871.85	\$99,482.75	149.53 %
GROSS PROFIT	\$300,354.60	\$200,871.85	\$99,482.75	149.53 %
Expenditures				
Diocesan Life				
Clergy Retreat		2,000.00	-2,000.00	
Diocesan Tithe	9,999.96	10,000.00	-0.04	100.00 %
Synod	1,971.31	2,000.00	-28.69	98.57 %
Total Diocesan Life	11,971.27	14,000.00	-2,028.73	85.51 %
Ministry Program				
Education	708.22	1,000.00	-291.78	70.82 %
Fellowship	968.03	1,200.00	-231.97	80.67 %
Guest Preacher	1,300.00	1,000.00	300.00	130.00 %
Liturgical				
Altar Guild	1,688.62	850.00	838.62	198.66 %
Altar Flowers	3,355.00		3,355.00	
Total Altar Guild	5,043.62	850.00	4,193.62	593.37 %
General		500.00	-500.00	
Total Liturgical	5,043.62	1,350.00	3,693.62	373.60 %
Music	2,591.04	4,000.00	-1,408.96	64.78 %
Outreach				
Global		500.00	-500.00	
Local	1,800.00	2,000.00	-200.00	90.00 %
Total Outreach	1,800.00	2,500.00	-700.00	72.00 %
Total Ministry Program	12,410.91	11,050.00	1,360.91	112.32 %
Operations				
Insurance	4,605.83		4,605.83	
Legal & Professional Services	3,272.50	3,010.00	262.50	108.72 %
Office Supplies & Software	777.50	2,600.00	-1,822.50	29.90 %
Office Supplies & Software	130.00		130.00	
Domain Registration/Hosting Fees	234.99		234.99	
Postage	145.44	158.00	-12.56	92.05 %
Software		1,200.00	-1,200.00	
Supplies	330.40	400.00	-69.60	82.60 %
Website	66.31	200.00	-133.69	33.16 %
Total Office Supplies & Software	907.14	1,958.00	-1,050.86	46.33 %
Printing	1,169.38	950.00	219.38	123.09 %
Purchases	792.94		792.94	
Repairs & Maintenance				
Repairs & Maintenance	29,056.21		29,056.21	
Elevator Service		2,700.00	-2,700.00	
Lawn	1,600.00	2,000.00	-400.00	80.00 %
Other Maintenance & Supplies	4,346.64	2,000.00	2,346.64	217.33 %
Pest Control	437.00	440.00	-3.00	99.32 %
Snow Removal	3,120.00	2,000.00	1,120.00	156.00 %
Total Repairs & Maintenance	38,559.85	9,140.00	29,419.85	421.88 %
Security	946.75	600.00	346.75	157.79 %
State Incorporation Fee		20.00	-20.00	
Utilities				
Electric & Water	2,574.14	2,475.00	99.14	104.01 %
Gas	1,072.69	960.00	112.69	111.74 %
Telephone/Internet	401.88	1,325.00	-923.12	30.33 %
Trash Pickup	364.20	325.00	39.20	112.06 %
Total Utilities	4,412.91	5,085.00	-672.09	86.78 %
Total Operations	55,444.80	23,363.00	32,081.80	237.32 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Staff				
Music Staff	17,192.00	19,625.00	-2,433.00	87.60 %
Parish Administrator	6,370.00	6,270.00	100.00	101.59 %
Payroll Tax Expense	479.64	1,453.85	-974.21	32.99 %
Rector	120,782.68	120,000.00	782.68	100.65 %
Sexton	5,336.00	5,110.00	226.00	104.42 %
Total Staff	150,160.32	152,458.85	-2,298.53	98.49 %
Total Expenditures	\$229,987.30	\$200,871.85	\$29,115.45	114.49 %
NET OPERATING REVENUE	\$70,367.30	\$0.00	\$70,367.30	0.00%
Other Revenue				
Interest Earned	9.69		9.69	
Other Miscellaneous Income	138.40		138.40	
Total Other Revenue	\$148.09	\$0.00	\$148.09	0.00%
Other Expenditures				
ASF Expenses	417.38		417.38	
Contingency	19,074.15		19,074.15	
Discretionary	184.42		184.42	
Other Miscellaneous Expense	1,117.27		1,117.27	
Total Other Expenditures	\$20,793.22	\$0.00	\$20,793.22	0.00%
NET OTHER REVENUE	\$ -20,645.13	\$0.00	\$ -20,645.13	0.00%
NET REVENUE	\$49,722.17	\$0.00	\$49,722.17	0.00%

Holy Trinity Anglican Parish

Budget Overview: 2023 Proposed Budget - FY23 P&L

January - December 2023

	TOTAL
Revenue	
Contributions	243,000.00
Bank Charges & Fees	-500.00
Total Contributions	242,500.00
Total Revenue	\$242,500.00
GROSS PROFIT	\$242,500.00
Expenditures	
Diocesan Life	
Clergy Retreat	2,000.00
Diocesan Tithe	20,000.00
Synod	2,500.00
Total Diocesan Life	24,500.00
Ministry Program	
Education	1,000.00
Fellowship	6,000.00
Guest Preacher	2,000.00
Liturgical	
Altar Guild	1,000.00
Altar Flowers	3,500.00
Total Altar Guild	4,500.00
Total Liturgical	4,500.00
Music	4,000.00
Outreach	
Global	2,400.00
Local	2,400.00
Total Outreach	4,800.00
Total Ministry Program	22,300.00
Operations	
Insurance	3,000.00
Legal & Professional Services	10,000.00
Office Supplies & Software	
Postage	180.00
Software	2,000.00
Supplies	400.00
Website	200.00
Total Office Supplies & Software	2,780.00
Printing	2,500.00
Repairs & Maintenance	
Elevator Service	2,700.00
Lawn	2,000.00
Other Maintenance & Supplies	4,000.00
Pest Control	450.00
Snow Removal	2,500.00
Total Repairs & Maintenance	11,650.00
Security	600.00
State Incorporation Fee	20.00
Utilities	
Electric & Water	3,000.00
Gas	1,100.00
Telephone/Internet	500.00
Trash Pickup	350.00
Total Utilities	4,950.00
Total Operations	35,500.00
Staff	
Music Staff	20,000.00
Parish Administrator	8,000.00
Payroll Tax Expense	2,600.00
Rector	123,600.00
Sexton	6,000.00
Total Staff	160,200.00
Total Expenditures	\$242,500.00
NET OPERATING REVENUE	\$0.00
NET REVENUE	\$0.00

Music Ministry Report

This year has been a tumultuous time for the Music Ministry. Steve Flick, our faithful organist of eight years retired in March of 2022 and Casey Gregg, our beloved choir director of seven years stepped aside to pursue increased family obligations in November. These transitions were not easy changes for the music ministry, but we support their decisions and are grateful for their steadfast dedication to the church and to our ministry. Despite losing key team leaders, two parishioners have offered to work on an interim basis to continue to support the congregation's worship with music. Kimberly More, an accomplished pianist, has stepped in as our interim organist and has taken on the challenge of learning to play the organ to support our church. I have stepped in as interim choirmistress to lead our thriving choir program.

Though I am humbled to be in this position, these positions are interim. Kimberly, the choir, and I strongly desire your prayers that the church could find a permanent replacement for the Minister of Music in the near future. I would like to thank our choir members and instrumentalists who have shared their gifts with our church over the past year. I am continually grateful for their talent, flexibility, and patience as the church navigates this interim period. They have made my transition into this role so much easier and lovelier. Being surrounded by such talent is inspiring.

Choir members:

Sopranos: Eleanor Balsbaugh, Emily Balsbaugh, Leonor Crippen, Charlotte Gannon, Rebecca Houghton, Eva Lindsay, Laura Negus, Kimberly More

Altos: Penny Arnn, Sue Cervini, Gianna Green, Elizabeth Gannon, Molly Kate Listenberger, Catherine Timmis, Katherine Rick

Tenors: John Jordan, Sam Negus

Bass: Andrew Davidson, Timothy Green, Adam Lindauer, Henry Listenberger, Micah Miller, Grant More

Instrumentalists:

Emma Coykendall (piano), Casey Gregg (flute), Katherine Knecht (cello), Lydia Knecht (viola), Melissa Knecht (violin), Sam Knecht (guitar), Bob Livingston (trumpet), Katherine Rick (organ & piano), Derek Stauff (organ), Frank Steiner (guitar)

Despite the changes, this season has been remarkable for the music ministry and we are proud to offer God's abundant blessing of music back to Him in worship. If you are looking for ways to volunteer your time and your musical gifts to God this season, please reach out to me. We are always looking for more voices and more instrumentalists to carry on our rich tradition of faith through music. I look forward to what God has in store for us this coming year.

Respectfully Submitted,
Gianna Green
Interim Choirmistress

Children's Ministry Report

2022 was another year of growth for the Children's ministry. Last year our catechesis classes averaged about 18 kids per week, and this year we're averaging 27 kids per week. I attribute some of that growth to moving our classes to Sunday mornings between the first and second service, a very healthy move for our program. Another new development is the launching of "Children's Chapel" during the 10:30 service. During Chapel toddlers receive age appropriate instruction, snacks, and play time during the sermon, allowing parents and families peaceful moments to more fully engage in the service. Thank you to all the parent volunteers that have helped make this ministry possible.

Our program continues to be aligned with ACNA and State requirements for child safety and protection, and we continue to be satisfied with the "God's Big Story" curriculum developed by St. John's Anglican Church (ACNA) in Richmond, British Columbia, Canada. This year our PreTeen class is being led by Sam and Laura Negus, our Elementary class by Arena Shelly and Lilliana More, and our PreK Class by Bethany Runyon and Ralph Bieganek. Our student volunteers include Griffin Johnston, Gillian Ruch, Adam Lindaur, and Noel Peterson. It's a fantastic team!

Looking towards the future we see a few challenges. We would like to continue to run Children's Chapel throughout this summer, but with the loss of the student volunteers (and many other team members having babies) we will not be able to staff it without the support of the parish. We need people to sign up during the summer months if we want to keep this ministry going. Additionally, we are finding that as our children's ministry expands, utilizing the space in the undercroft will continue to be a challenge, but for now we are managing. Finally, in 2025 it will be necessary for Holy Trinity to launch a Youth program, and it is my recommendation that one be planned and developed during the next year so we are prepared.

Respectfully submitted,
Bethany Runyon
Director of Children's Ministry

Altar Guild Ministry

2022 has brought a lot of new and exciting responsibilities for the Altar Guild. Our year-round members have continued to support Holy Trinity's efforts for both in-person and virtual ministry, as well as our new midweek prayer and noonday communion services. I am continually grateful for our members' dedication of time, hard work, and patient efforts – and cannot say enough about the faithful energy Marsha Marshall, Susan Cervini, Kimberly More, Ginger Novak, Leonor Crippen, Gwen Thompson, Pai Ringenberg, and Jack and Arena Shelley bring to this ministry.

We have supported the ministry here at Holy Trinity, providing extra support as Father Crippen got situated here and during the visits of Bishops Julian Dobbs and William Love; changing church seasonal colors and preparing for many baptisms throughout the year; and working diligently on updating and replacing old, worn, or damaged Altar Guild items.

This year, our biggest expenses were in the purchases of a portable communion set, veil and burse, parament, and Bible markers to finish out our Red Seasons. Although more services mean more host and wine, we haven't seen too much of an increase in the amount of these items used, and we've started offering gluten-free communion wafers.

Items we're looking to replace this include new linen for our altar underlinen, new cork stoppers for our glass cruets, white parament and Bible markers to match our white veil/burse, torches and bases, a new baptismal shell, candlesticks (and possibly candles), wedding (pew) torches, and acolyte robes. If you are interested in donating toward any of these items, please come talk with me or Wendy Coykendall.

We are also looking to begin a Junior Altar Guild. If you have a young lady eager to learn the basics of caring for the altar, nave, and other items within the church, please come talk with me.

In closing, I would like to say how honored and humbled I am to work alongside so many dedicated, devoted people – thank you for helping me make the Altar Guild run smoothly.

Respectfully submitted,
Leah Novak
Director of Altar Guild

Crucifer and Server Ministry

The serving missionary in 2022 remained a vital part of parish life and continued to fulfill the liturgical mission of the parish with consistency and stability. Visiting celebrants, episcopal visitations, and significant growth in attendance at the 10:30 service has meant occasionally having a fuller chancel than normal, but the servers and crucifers have adapted. I am enthusiastic about post-confirmation preteens that have begun ministry as crucifers.

Priorities for the ministry in 2023 are instituting more consistent standards for Lay Readers, altar servers, and acolytes. We will accomplish this through some formal training and a clear licensure process. We also plan to institute regular training and fellowship for acolytes. Through this program we will disciple our youth after they complete the Confirmation process, and equip them to serve God in our parish.

Respectfully submitted,
Dr. Sam Negus
Head of Altar Servers' Ministry

Women's Ministry

In September of 2022, Fr Crippen invited Arena Shelley, Ginger Novak, Catherine Timmis, Wendy Coykendall, Leonor Crippen, Carol Bieganek and Timothy Green (representing Gianna and hospitality) to explore the formation of a women's ministry. After much prayer and discussion, the following Mission Statement was crafted:

The Women's Ministry of Holy Trinity Parish is one of succor, bodily and spiritually, which seeks to Welcome, Connect, and Disciple women in the church, and beyond, out of our overflowing Love for Jesus Christ.

Much to my surprise, Fr Crippen asked me to serve as Interim Director to put the mission statement into action. Conversations were held with individual women to assess needs and explore how the Women's Ministry could best meet the needs of our growing parish. Several women have stepped up to serve:

- Wendy Coykendall agreed to remain the administrator of meal trains for families in need.
- Leonor Crippen took ownership of the weekly coffee hour. She created a sign up that includes four individuals sharing the responsibility that formally rested on one person. The sign up is included in the Holy Trinity E News.
- A group email specifically for women of the parish was created and maintained by Renee Young.

Arena Shelley organized and led two events under the umbrella of Women's Ministry:

- On December 11th a group of 3 families went to the Cherry Tree Apartment complex on Barr Street and contiguous to the parish church property to carol and deliver baked goods. The baked goods were provided by members of HTP. Over 40 baked goods were delivered along with invitations to the Christmas Eve Lessons and Carols service.
- On December 28th (the Feast Day of the Holy Innocents), a group of 10 parishioners gathered at Helping Hands PRC, organizing donated items, removing old furniture, rebuilding and placing new furniture, and cleaning/ organizing the building as a whole. Some men might be going back to build a new shelving unit to store baby clothes. (John Novak, Sam Negus and Patrick Timmis).

Ginger Novak and Leonor Crippen have worked with me to plan a Women's Ministry Launch Party on Jan 28 at the Bieganek Home. The goal is to connect women (including college students) and explore ways to meet the needs of women and involve them in the work of the church.

We look forward to all God will do in and through us as the Women's Ministry of Holy Trinity Parish.

Respectfully submitted,
Carol Bieganek
Director of Women's Ministry

Eligibility to Vote (Membership)

The right to vote at any parish meeting shall be confined to such persons of eighteen years of age or over, and for six months prior to the meeting have been regular worshippers in such parish and are baptized, confirmed, physically present at the meeting, and are identified as communicants in the parish register. A current list shall be maintained at all times by the secretary of the Vestry. Eligible voters shall sign in at the beginning of the meeting (*Holy Trinity Parish By-Laws, Article 1, Section 1*).

Eligibility for Vestry

A person is eligible to serve on Vestry if they meet the above requirements for membership, and if: they are not paid staff of the parish, they are not members of the same household of any member of the Vestry whose term does not expire at the time of election, they are willing to serve, and if they are willing to subscribe to assent to the Vestry Oath in accordance with the Canons of the Diocese:

“I do believe the Holy Scriptures of the Old and New Testaments to be the Word of God and to contain all things necessary for salvation through Our Lord Jesus Christ and I do yield my hearty consent to the Constitution and Canons of the Diocese. I promise, with God’s help, that I will faithfully execute the duties of the office of Vestry member of this Congregation to the best of my ability” (*Canons of ADLW, 2.1.5.B3*).

Parish Vital Statistics At-a-Glance 2022

Date of founding: November 26, 1989
 First Annual Meeting: January 28, 1990
 Ordinal of this Annual Meeting: 32st

Ministry Snapshot

Number of Principal Public Services 2022: * 92
 Number of Overall Public Services 2022: ** 201
 Average Sunday Attendance 2022: 124
 Average Sunday Attendance 2021: 108
 Number of Infant/Child/Adult Baptisms: 2/2/1
 Number of Confirmations/Receptions: 16/1
 Number of Marriages 4
 Number of Burials 3

Financial Snapshot

Income and Expenses

Income 2022

Budgeted Income:	\$201,371.85
Actual Operating Income:	\$280,545.44
Actual Total Income:	\$300,502.69

Expenses 2022

Budgeted Expenses:	\$201,371.85
Actual Operating Expenses:	\$229,987.30
Actual Total Expenses:	\$250,780.52

Income 2021

Operating Income:	\$182,518.71
Total Income:	\$182,600.23

Expenses 2021

Operating Expenses:	\$131,957.63
Total Expenses:	\$140,048.09

Balances

Balances 2022 Year End

Operating Fund Balance:	\$106,054.83
Designated Fund Balance:	\$26,431.60
Investment Balance:	\$152,794.34
Emergency Fund:	\$35,091.40

Balances 2021 Year End

Operating Fund Balance:	\$78,721.48
Designated Funds Balance:	\$26,369.24
Investment Balance:	\$187,423.42
Emergency Fund:	\$35,002.75

* “Principal” Service = Sundays and High Holy Days (Ash Wednesday, Good Friday, etc.)

** “Overall” Service = all public services hosted by the church, including Morning & Evening Prayer